

Quick Reference Guide to the **Chicago Manual of Style** **Notes and Bibliographies (Humanities Style)** 02/10/11

Definitive Resources available at the Reference and Information Services Desk on Haggard 2:

Chicago Manual of Style. 16th ed. Chicago: University of Chicago Press, 2010.

Turabian, Kate L. *A Manual for Writers of Research Papers, Theses, and Dissertations: Chicago Style for Students and Researchers*. 7th ed. Chicago: University of Chicago Press, 2007.

For more information from the University of Chicago Press:

[Newest Questions and Answers about *The Chicago Manual of Style*](http://www.chicagomanualofstyle.org/CMS_FAQ/new/new_questions01.html)

http://www.chicagomanualofstyle.org/CMS_FAQ/new/new_questions01.html

[Chicago-Style Citation Quick Guide](http://www.chicagomanualofstyle.org/tools_citationguide.html)

http://www.chicagomanualofstyle.org/tools_citationguide.html

The following are examples of the more common citations. When in doubt your final word is the *Chicago Manual of Style*, the official website, and your professor.

The *Chicago Manual of Style* presents two basic citation systems. The following examples are based on **The Notes and Bibliographies or Humanities Style**. Consult your professor for preferences.

Notes and Bibliographies (Humanities Style)

The **note** reference follows the passage to which it refers and is marked with a numeral. Notes are arranged numerically either at the bottom of each page (footnotes) or at the end of the manuscript (endnotes). Notes include complete bibliographic information when cited for the first time. The **bibliography** lists only sources used in writing the paper. Entries are arranged alphabetically by author's last name and include complete bibliographic information.

The Chicago Manual of Style allows a **shortened note** when the reference has a **full bibliography** reference. Shortened notes are also used for subsequent footnotes (see below). Full note examples are given below as well as "following footnote" or short note examples.

Shortened Citations (*Chicago Manual of Style*, sections 14.24-31, p. 667-70)

For Subsequent References to the Same Source:

When you cite the same work in a subsequent reference, use only the author's last name and the page number. In cases of two authors, use both last names. In case of more than two authors, use the first author's last name and the abbreviation "et al." for the remaining authors. In the case of an article or book without an author, use a shortened title and page number. In addition, you may use the Latin abbreviation "Ibid." when referring to a "single work cited in the note immediately preceding." (*Chicago Manual of Style*, section 14.29, p. 669).

If your bibliography includes more than one work by the same author, the shortened form must also include the title or keywords from the title.

NOTE: Section and page references to the *Chicago Manual of Style* are given for each example. When applicable, the most current examples are from [FAQ about The Chicago Manual of Style](http://www.chicagomanualofstyle.org/CMS_FAQ/new/new_questions01.html).
http://www.chicagomanualofstyle.org/CMS_FAQ/new/new_questions01.html

Journals/Magazines/Newspapers

<p>Journal Article, Print</p> <p>14.175-14.198, pp. 730-38</p> <p><i>Chicago Manual of Style recommends furnishing all elements of a citation (volume, issue number or month, year, page numbers) when possible as a hedge against an error in one or another of these elements. However, the issue number can be left out if the paging is continuous throughout the volume.</i></p>	<p>Note:</p> <p>1. Sean Hanretta, "Women, Marginality and the Zulu State: Women's Institutions and Power in the Early Nineteenth Century," <i>Journal of African History</i> 39, no. 3 (1998): 389.</p> <p>Following footnote:</p> <p>2. Hanretta, "Zulu State," 390.</p> <p>Bibliography:</p> <p>Hanretta, Sean. "Women, Marginality and the Zulu State: Women's Institutions and Power in the Early Nineteenth Century." <i>Journal of African History</i> 39, no. 3 (1998):389-415.</p>
<p>Online Article from Academic Search Complete or another Database</p> <p>14.184, pp. 733-35</p> <p><i>Use the Digital Object Identifier (doi) for the article when available. When there is no doi and the URL is not stable, treat as a print journal (example above).</i></p> <p><i>Use access date only if required by your professor.</i></p>	<p>Note:</p> <p>3. Doug Mercer, "Future-Histories of Hanford:The Material and Semiotic Production of a Landscape," <i>Cultural Geographies</i> 9, no. 1 (2002):35, doi:10.1191/1474474002eu232oa.</p> <p>Following footnote:</p> <p>4. Mercer, Future-Histories of Hanford," 40.</p> <p>Bibliography:</p> <p>Mercer, Doug. "Future-Histories of Hanford:The Material and Semiotic Production of a Landscape." <i>Cultural Geographies</i> 9, no.1(2002):35-67. doi:10.1191/1474474002eu232oa.</p>
<p>Online Article from a Database, No DOI but with a Stable Article URL (JSTOR)</p> <p>14.184, pp. 733-34</p> <p><i>Use access date only if required by your professor.</i></p>	<p>Note:</p> <p>6. Dancy Chapman Turner, and Marcus A. M. Bell, "The Ethnobotany of the Coast Salish Indians of Vancouver Island," <i>Economic Botany</i> 25, (1971):63-104, http://jstor.org/stable/4253212.</p> <p>Following footnote:</p> <p>7. Dancy and Bell, "Ethnobotany of the Coast Salish," 101.</p> <p>Bibliography:</p> <p>Turner, Dancy Chapman, and Marcus A. M. Bell. "The Ethnobotany of the Coast Salish Indians of Vancouver Island." <i>Economic Botany</i> 25, no. 1(1971):63-104. http://jstor.org/stable/4253212.</p>

<p>Magazine Article</p> <p>14.199-14.202, pp. 739-39</p> <p><i>(Often cited in text and commonly omitted from the Bibliography)</i></p>	<p>Note:</p> <p>8. Adam Rogers, "Thinking Differently: Brain Scans Give New Hope of Diagnosing ADHD," <i>Newsweek</i>, December 25, 1998, 61.</p> <p>Following footnote:</p> <p>9. Rogers, "Thinking Differently," 61.</p> <p>Bibliography:</p> <p>Rogers, Adam. "Thinking Differently: Brain Scans Give New Hope of Diagnosing ADHD." <i>Newsweek</i>, December 25, 1998.</p>
<p>Online Magazine</p> <p>14.200, p. 739</p> <p><i>(Often cited in-text and commonly omitted from the Bibliography)</i></p>	<p>Note:</p> <p>10. Kate Abbott, "A Brief History of Intolerance in America," <i>Time</i>, August 30, 2010, http://web.ebscohost.com/ehost/.</p> <p>Following footnote: Abbott, "A Brief History." (Page numbers may not be given in an online magazine.)</p> <p>Bibliography:</p> <p>Abbott, Kate. "A Brief History of Intolerance in America." <i>Time</i>, August 30, 2010. http://web.ebscohost.com/ehost/.</p>
<p>Newspaper Article with Author</p> <p>14.203, pp. 739-40</p> <p><i>News items from daily papers are rarely listed separately in a bibliography when using this style. In a work containing both a bibliography and notes, citations to specific items may be given in the notes or in the text and not listed in the bibliography</i></p>	<p>Note:</p> <p>11. Tanya Kerstiens, "Pick a Color: Children of Mixed Race Struggle to Find Identity," <i>Bellingham Herald</i>, sec. C1., January 10, 1999.</p> <p>Following footnote:</p> <p>12. Kerstiens, "Pick a Color."</p> <p><i>Page numbers are omitted because of the variety of editions with different page numbering. Include the edition where given, such as "final edition" or "Eastern edition." For example:</i></p> <p>13. Teri Karush Rogers, "A Wall to Enlighten, Not Obstruct," <i>New York Times</i>, July 6, 2005, late edition.</p>
<p>Newspaper Article without Author</p> <p>14.207, p. 741</p>	<p>Note:</p> <p>14. "Pakistan: 50 Years of Upheaval, Corruption and Civil War," <i>New York Times</i>, August 15, 1997, sec. B7.</p> <p><i>News items from daily papers are rarely listed separately in a bibliography. When a bibliography reference is needed for an article with an anonymous source, use the following example where the name of the newspaper comes first:</i></p> <p>Bibliography:</p> <p><i>New York Times</i>, "Pakistan: 50 Years of Upheaval, Corruption and Civil War," August 15, 1997.</p>

<p>Online Newspaper Article from a Database</p> <p>14.271 p. 763</p>	<p>Note: 15. Christopher Gray, "Mrs. Waldo's Mysterious Mansion," <i>New York Times</i>, October 10, 2010, late edition, ProQuest Newspapers.</p> <p>Bibliography: News items from daily papers are rarely listed separately in a bibliography. (See previous examples.)</p>
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Books

<p>Authored Book</p> <p>14.75, p. 695</p>	<p>Note (one author): 16. Gilbert Herdt, <i>Same Sex, Different Cultures: Exploring Gay and Lesbian Lives</i> (Boulder, CO: Westview Press, 1997), 32.</p> <p>Following footnote: 17. Herdt, <i>Same Sex</i>, 32.</p> <p>Bibliography (one author): Herdt, Gilbert. <i>Same Sex, Different Cultures: Exploring Gay and Lesbian Lives</i>. Boulder, CO: Westview Press, 1997.</p>
<p>Book with Two or Three Authors or Editors</p> <p>14.76, p. 695-96</p>	<p>Note: 18. Martin Bauml Duberman, Martha Vicinius, and George Chauncey, Jr., eds., <i>Hidden from History: Reclaiming the Gay and Lesbian Past</i> (New York: New American Library, 1989), 571.</p> <p>Following footnote: 19. Duberman, Vicinius, and Chauncey, <i>Hidden from History</i>, 254.</p> <p>Bibliography : Duberman, Martin Bauml, Martha Vicinius, and George Chauncey, Jr., eds. <i>Hidden from History: Reclaiming the Gay and Lesbian Past</i>. New York: New American Library, 1989.</p>

<p>Book with Four to Ten Authors or Editors</p> <p>14.76, p. 695-96</p> <p><i>For works with 4-10 authors, list all authors in the Bibliography.</i></p> <p><i>For works with more than 10 authors, only the first seven are listed in the Bibliography. See the section above for acceptable variations.</i></p>	<p>Note:</p> <p>20. Janice Acoose et al., eds. <i>Reasoning Together: The Native Critics Collective</i> (Norman: University of Oklahoma Press, 2008), 411.</p> <p>Following footnote:</p> <p>21. Acoose et al., <i>Reasoning Together</i>, 412.</p> <p>Bibliography: Acoose, Janice, Craig Womack, Daniel Heath Justice, and Christopher B. Teuton, eds. <i>Reasoning Together: The Native Critics Collective</i>. Norman: University of Oklahoma Press, 2008.</p>
<p>Translator, Compiler, Editor with an Author</p> <p>14.88, p. 700</p>	<p>Note:</p> <p>22. Claude Julien, <i>Canada: Europe's Last Chance</i>, trans. Penny Williams (New York: St. Martin's Press, 1968), 52.</p> <p><i>Note: Use the abbreviations trans. or ed. or comp.</i></p> <p>Following footnote:</p> <p>23. Julien, <i>Canada</i>, 57.</p> <p>Bibliography: Julien, Claude. <i>Canada: Europe's Last Chance</i>. Translated by Penny Williams. New York: St. Martin's Press, 1968.</p> <p><i>Note: Use the complete words: Translated by, Edited by, or Compiled by</i></p>
<p>Chapter or Essay in an Edited Book or Anthology</p> <p>14.111-116, pp. 707-709</p>	<p>Note:</p> <p>24. Mary M. Vaux, "Flowers of the Canadian Rockies," in <i>This Wild Spirit: Women in the Rocky Mountains of Canada</i>, ed. Colleen Skidmore (Edmonton: University of Alberta Press, 2006), 235-38.</p> <p>Following footnote:</p> <p>25. Vaux, "Flowers," 237.</p> <p>Bibliography: Vaux, Mary M. "Flowers of the Canadian Rockies." In <i>This Wild Spirit: Women in the Rocky Mountains of Canada</i>, edited by Colleen Skidmore, 235-38. Edmonton: University of Alberta Press, 2006.</p>
<p>Entry from an Encyclopedia or Dictionary, Familiar</p> <p>14.247, p. 755</p>	<p>Note:</p> <p>26. <i>Encyclopedia Americana</i>, 11th ed., s.v. "impeachment."</p> <p><i>Note: s.v. stands for sub verbo, "under the word"</i></p> <p>Bibliography: Well known reference books are usually <u>not</u> listed in bibliographies.</p>

<p>Entry from a Specialized Encyclopedia, Dictionary or Reference Book</p> <p>14.247, p. 755</p>	<p>Note: 29. <i>Encyclopedia of the American West</i>, eds. Charles Phillips and Alan Axelrod (New York: Simon & Schuster Macmillan, 1996), s.v. "Cowboy Songs."</p> <p>Following Footnote: 30. <i>Encyclopedia of the American West</i>, 42.</p> <p>Bibliography: Phillips, Charles and Alan Axelrod, eds. <i>Encyclopedia of the American West</i>. New York: Simon & Schuster Macmillan, 1996.</p> <p><i>Note: s.v. stands for sub verbo, "under the word."</i></p>
<p>Scriptural References</p> <p>14.252-14.225, pp. 757-58</p> <p><i>Scriptural references usually appear only in text citations or notes.</i></p> <p><i>Major sacred texts like the Bible and the Qur'an are capitalized but not underlined or italicized.</i></p>	<p>Note: 31. 1 Cor. 13:1-13 (King James).</p> <p>Note: 32. Koran 18:33-45</p>
<p>Theses, Dissertations (Online)</p> <p>14.224, p. 746-48</p> <p><i>When you need to divide a URL in a citation, break before a slash (/).</i></p>	<p>Note: 35. Anne-Kathrin Kreft, "The Weight of History: Change and Continuity in German Foreign Policy Towards the Israeli-Palestinian Conflict" (master's thesis, WWU, 2010), 152, http://content.wwu.edu/cgi-in/showfile.exe?CISOROOT=/theses&CISOPTR=327&filename=328.pdf.</p> <p>Bibliography: Kreft, Anne-Kathrin. "The Weight of History: Change and Continuity in German Foreign Policy Towards the Israeli-Palestinian Conflict." Master's thesis, WWU, 2010. http://content.wwu.edu/cgi-bin/showfile.exe?CISOROOT=/theses&CISOPTR=327&filename=328.pdf.</p>
<p>Abstract from Dissertations & Theses Database</p> <p>14.224, pp. 746-47</p>	<p>Note: 36. Dail Mershon Murray. "The Extraordinary World of Joe Washington: The Oral Narratives of a Coast Salish Indian Philosopher" (PhD diss., University of Wisconsin – Madison, 1998), abstract in <i>Dissertations & Theses</i>.</p> <p>Bibliography: Murray, Dail Mershon. "The Extraordinary World of Joe Washington: The Oral Narratives of a Coast Salish Indian Philosopher." Ph.D. diss., University of Wisconsin – Madison, 1998. Abstract in <i>Dissertations & Theses</i>.</p>

Online and Selected Non-Print Sources

<p>Website</p> <p>14.243-14.246, pp. 752-54</p> <p><i>Include an access date when available, or the date of the last revision or update.</i></p>	<p>Note: 37. Academic Technology and User Services, "Frequently Asked Copyright Questions," last modified March 15, 2010, http://west.wvu.edu/atus/copyright/copyrightfaq.shtml.</p> <p>Bibliography: Academic Technology and User Services. "Frequently Asked Copyright Questions." Last modified March 15, 2010. http://west.wvu.edu/atus/copyright/copyrightfaq.shtml.</p> <p><i>When you need to divide a URL in a citation, break before a slash (/).</i></p>
<p>Primary Document from an Academic Website (Freely Available)</p> <p>14.169, p. 728</p> <p><i>Citation examples for specific styles are often provided at academic sites like this one.</i></p>	<p>Note: 38. Picquet, Louisa and Hiram Mattison, <i>Lousia Picquet, the Octoroon, or, Inside Views of Southern Domestic Life</i> (New York, 1861, 59, Documenting the American South, University Library, The University of North Carolina at Chapel Hill, 2004), http://docsouth.unc.edu/neh/picquet/menu.html.</p> <p>Bibliography: Picquet, Louisa and Hiram Mattison. <i>Lousia Picquet, the Octoroon, or, Inside Views of Southern Domestic Life</i>. New York, 1861. Documenting the American South. University Library. The University of North Carolina at Chapel Hill, 2004. http://docsouth.unc.edu/neh/picquet/menu.html.</p>
<p>Blog Entry/Comment</p> <p>14.246, p. 754</p> <p><i>"Blog entries may be cited within in the text of the paper instead of in a note, and they are commonly omitted from a bibliography." The example provided here, follows a more detailed style that can be used with a frequently cited blog.</i></p>	<p>Note: 39. Ron Hogan, "Read This: The Parasol Protectorate," <i>Beatrice.com</i> (blog), October 21, 2010, http://beatrice.com/wordpress/page/2/.</p> <p>Bibliography: Ron Hogan. <i>Beatrice.com</i> (blog). http://beatrice.com/wordpress/page/2/.</p>
<p>Lecture</p> <p>14.226, p. 747</p>	<p>Note: 40. Brian Bingham, "Immersion Experiences & Intensive Mentoring" (lecture, Western Washington University, Bellingham, WA, October 23, 2003).</p> <p>Bibliography: Bingham, Brian. "Immersion Experiences & Intensive Mentoring." Lecture, Western Washington University, Bellingham WA, October 23, 2003.</p>

<p>Films (DVD)</p> <p>14.278-280, pp. 767-69</p> <p><i>The oldest date is the original release date.</i></p>	<p>Note:</p> <p>41. <i>Amadeus</i>, special ed., directed by Milos Forman (1984; Burbank, CA: Warner Home Video, 2002), DVD.</p> <p>Bibliography:</p> <p><i>Amadeus</i>, special ed. Directed by Milos Forman. 1984. Burbank, CA: Warner Home Video, 2002. DVD.</p>
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Citations Taken from Secondary Sources

<p>14.273. p. 764</p> <p>The <i>Chicago Style</i> discourages using a secondary source. However, when the original source is not available, references to the work of one author as quoted in that of another must cite both works.</p> <p>Ask for assistance at the Reference Desk in Haggard 2, when you need help locating an original work. We may be able to get the source through Summit or Interlibrary Loan.</p>	<p>Note:</p> <p>42. Marinda B. Moore, <i>The Geographical Reader for the Dixie Children</i> (Raleigh, NC.: Branson, Farrar and Company, 1863), 103, quoted in Emmy E. Werner, <i>Reluctant Witnesses: Children's Voices from the Civil War</i> (Boulder, CO: Westview Press, 1998), 53.</p> <p>Following footnote:</p> <p>43. Moore, <i>Geographical Reader</i>, 53.</p>
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